



L-Università  
ta' Malta

MATRICULATION AND SECONDARY EDUCATION CERTIFICATE  
EXAMINATIONS BOARD

**SECONDARY EDUCATION CERTIFICATE LEVEL  
2023 SUPPLEMENTARY SESSION**

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SUBJECT: **Hairdressing and Beauty**  
PAPER NUMBER: Synoptic – Unit 1  
DATE: 2<sup>nd</sup> November 2023  
TIME: 2:30 p.m. to 4:35 p.m.

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**THIS PAPER SHOULD BE RETURNED TO THE INVIGILATOR  
AFTER THE EXAMINATION.**

**For examiners' use only:**

| Question | 1 | 2 | 3 | 4 | 5 | 6 | 7  | 8  | Total |
|----------|---|---|---|---|---|---|----|----|-------|
| Score    |   |   |   |   |   |   |    |    |       |
| Maximum  | 6 | 8 | 8 | 8 | 8 | 8 | 12 | 12 | 70    |

Answer **All** the questions in the space provided.

**Question 1**

**K-1 (6 marks)**

a. List the **TWO** other different forms of communication apart from verbal and non-verbal.

Communication 1: \_\_\_\_\_ (1)

Communication 2: \_\_\_\_\_ (1)

b. Match the following skills with the correct form of communication by placing them under the correct column.

|                   |                          |                                   |                               |
|-------------------|--------------------------|-----------------------------------|-------------------------------|
| Eye contact       | Empathy<br>Confrontation | Constructive Feedback<br>Gestures | Touch<br>Proximity<br>Probing |
| <b>Non-Verbal</b> |                          | <b>Verbal</b>                     |                               |
|                   |                          |                                   |                               |
|                   |                          |                                   |                               |
|                   |                          |                                   |                               |

(2)

- c. • Working in a hair and beauty salon means constantly communicating with clients.
- The hairdresser and the beauty therapist should ensure that their clients are satisfied each time they come to their salon so that they can maintain their clientele.

Describe **TWO** different reasons why it is important to use appropriate communication skills in the workplace when dealing with clients and colleagues.

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**Question 2**

**K-2 (8 marks)**

a. List **TWO** responsibilities a receptionist has in the hair and beauty industry.

Responsibility 1: \_\_\_\_\_  
\_\_\_\_\_ (1)

Responsibility 2: \_\_\_\_\_  
\_\_\_\_\_ (1)

b. Outline **FOUR** benefits of the receptionists acting professionally when dealing with clients.

Benefit 1: \_\_\_\_\_  
\_\_\_\_\_ (0.5)

Benefit 2: \_\_\_\_\_  
\_\_\_\_\_ (0.5)

Benefit 3: \_\_\_\_\_  
\_\_\_\_\_ (0.5)

Benefit 4: \_\_\_\_\_  
\_\_\_\_\_ (0.5)

c. Describe **TWO** ways through which a receptionist can increase sales.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_ (4)

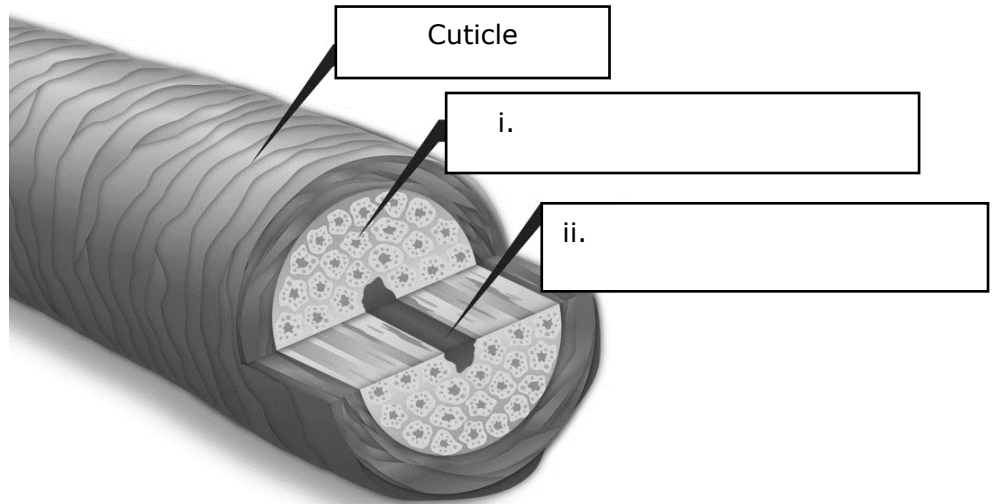
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**Question 3**

**K-4 (8 marks)**

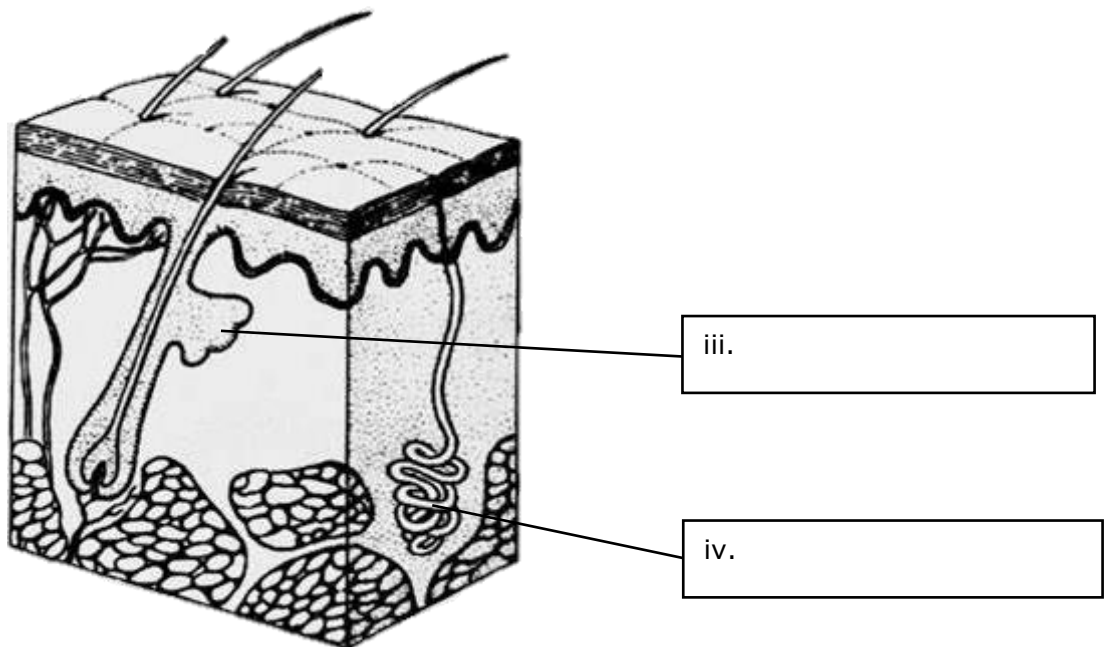
a. Label the missing layers of the hair and skin structures in the diagrams below:

Diagram 1: Hair Structure



(Source: <https://www.kindpng.com>)

Diagram 2: Skin Structure



(Source: <http://www.comfortzone.it>)

(2)

b. Name **TWO** functions of the hair shaft and **TWO** functions of the skin structure.

Hair Shaft function 1: \_\_\_\_\_ (0.5)

Hair Shaft function 2: \_\_\_\_\_ (0.5)

Skin Structure function 1: \_\_\_\_\_ (0.5)

Skin Structure function 2: \_\_\_\_\_ (0.5)

c. Describe how the following factors contribute towards healthy hair and skin.

A balanced diet: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (2)

Hydration: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (2)

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**Question 4**

**K-6 (8 marks)**

a. List **FOUR** basic face shapes.

Face Shape 1: \_\_\_\_\_ (0.5)

Face Shape 2: \_\_\_\_\_ (0.5)


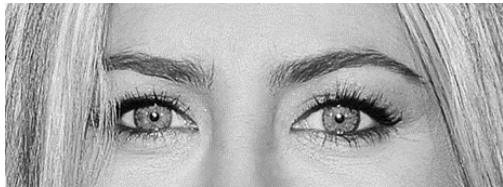
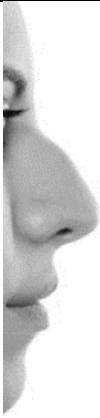

Face Shape 3: \_\_\_\_\_ (0.5)

Face Shape 4: \_\_\_\_\_ (0.5)

b. Identify the different face features given in Table 1. Use face features from the word bank below.

|              |                |                 |               |             |
|--------------|----------------|-----------------|---------------|-------------|
| Hooded eyes  | Wide nose      | Protruding eyes | Deep set eyes | Hooked nose |
| Pointed nose | Close set eyes | Wide set eyes   | Hooded eyes   | Droopy eyes |

Table 1: Facial Features

|      |   |   |
|------|---|---|
| i.   |    | <hr/> <p style="text-align: right;">(0.5)</p> |
| ii.  |   | <hr/> <p style="text-align: right;">(0.5)</p> |
| iii. |  | <hr/> <p style="text-align: right;">(0.5)</p> |
| iv.  |  | <hr/> <p style="text-align: right;">(0.5)</p> |

(Source: www.shutterstock.com)

- c. i. In the diagram below, use your pen to **contour** and **highlight** to illustrate how to correct/enhance the face shape in Diagram 3.

Diagram 3: Face shape

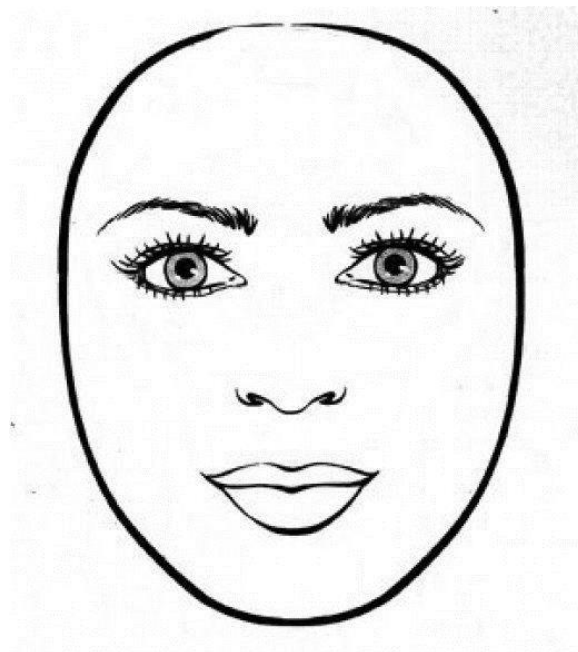


(Source: <https://www.shutterstock.com>)

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- c. ii. Draw a hairstyle to enhance the face shape in Diagram 4.

Diagram 4: Face shape



(Source: <https://www.shutterstock.com>)

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**Question 5**

**K-8 (8 marks)**

**Scenario**

Employers and employees should know the importance of preventative Health and Safety measures and have the knowledge, expertise, and commitment to apply them to their workplace.

a. List **TWO** different hazards that can be encountered in the hair and beauty salon.

Hazard 1: \_\_\_\_\_ (1)

Hazard 2: \_\_\_\_\_ (1)

b. Outline the aim of **TWO** different legislations related to Health and Safety.

Number of legislation: \_\_\_\_\_

Aim of legislation: \_\_\_\_\_  
\_\_\_\_\_ (1)

Number of legislation: \_\_\_\_\_

Aim of legislation: \_\_\_\_\_  
\_\_\_\_\_ (1)

c. Describe **TWO** ways how one can prevent the common hazards and risks in the hair and beauty salon.

Way 1: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (2)

Way 2: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (2)

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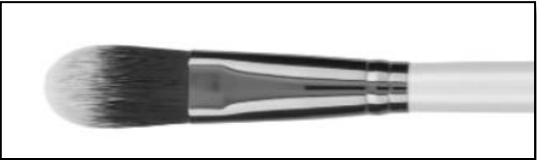
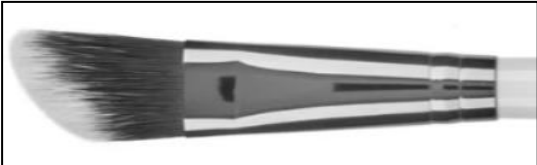
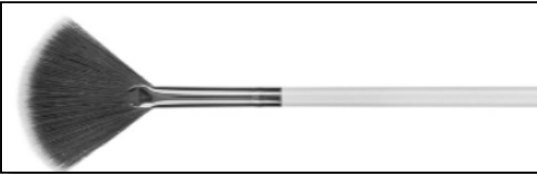


**Question 6**

**K-10 (8 marks)**

a. Identify the **FOUR** different types of makeup brushes in Table 2.

Table 2: Makeup brushes

|      | Name           | Makeup brush   |
|------|----------------|--|
| i.   | _____<br>(0.5) |    |
| ii.  | _____<br>(0.5) |    |
| iii. | _____<br>(0.5) |   |
| iv.  | _____<br>(0.5) |  |

(Source: www.shutterstock.com)

(2)

b. Outline the use of the following makeup brushes.

Lip brush: \_\_\_\_\_  
 \_\_\_\_\_ (1)

Powder brush: \_\_\_\_\_  
 \_\_\_\_\_ (1)

***This question continues on next page.***





**Question 8**

**C-2 (12 marks)**

**Scenario**

- The client consultation is a significant part of the treatment process, which helps with the identification of client requirements and concerns.
- It also helps the stylist to identify any hair, skin, scalp conditions and any previous services and products.
- It gives a clear indication of the client’s head and face shape, lifestyle and hair growth patterns.

a. From the scenario above, identify **FOUR** important factors that must be considered during a client consultation.

- Factor 1: \_\_\_\_\_ (1)
- Factor 2: \_\_\_\_\_ (1)
- Factor 3: \_\_\_\_\_ (1)
- Factor 4: \_\_\_\_\_ (1)

b. Describe **TWO** factors that may prevent a choice of service during a consultation.

- Factor 1: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (2)

- Factor 2: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (2)

c. Discuss **TWO** limiting factors and **TWO** contra-indications that may prevent a choice of service during a consultation.

- \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



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