



**L-Università
ta' Malta**

**MATSEC
Examinations Board**

University of Malta
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www.um.edu.mt/matsec

22nd October 2019

Dear Sir/Madam,

Expression of interest to conduct SEC Oral examinations during the Main/First and Supplementary/Second (where applicable) 2020 sessions.

Teachers interested in the above caption call are to proceed to the following link in order to start the registration process. Teachers are kindly requested to do so by **Friday 15th November, 2019:**

https://www.um.edu.mt/matsec/docs/online_application/online_form_oral_exam/_nocache

Please note that:

1. Examiners of oral language components may be required to carry out duties after school hours and on Saturdays. Oral examinations will be carried out during March and April 2020 (Main/First session) and during August and September 2020 (Supplementary/Second session where applicable).
2. As regards one-to-one examinations, payment will be effected as per number of candidates on the examiners' sheets.
3. Examiners will be assigned a number of candidates chosen randomly from among applicants.
4. Selected examiners must attend a briefing session before the examinations. Failure to do so will automatically lead to the exclusion of the examiner from the panel.

The **MATSEC Main/First and Supplementary/Second 2020** timetables can be accessed at:

<https://www.um.edu.mt/matsec/assessment/timetables>

Teachers are entitled to request MATSEC to erase any personal data held about them under the EU General Data Protection Regulation (GDPR); those who submitted their registration for the oral examinations caption call in previous years and who do not wish to be contacted by MATSEC in the future, may direct a request of erasure of personal data on matsec@um.edu.mt

Thank you.

Dario Pirotta
MATSEC Director
