



L-Università
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**MATSEC
Examinations Board**

University of Malta
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www.um.edu.mt/matsec

23rd October 2018

Dear Sir/Madam

Expression of interest to conduct SEC Oral/Aural examinations during the Main/First and Supplementary/Second (where applicable) 2019 sessions.

Teachers interested in the above caption call are to proceed to the following link in order to start the registration process. Teachers are kindly requested to do so by **Friday 16th November, 2018:**

https://www.um.edu.mt/matsec/docs/online_application/online_form_oral_exam/_nocache

Please note that:

1. Examiners of oral/aural language components may be required to carry out duties after school hours and on Saturdays. Oral/Aural examinations will be carried out during March and April 2019 (Main/First session) and during August and September 2019 (Supplementary/Second session where applicable).
2. As regards one-to-one examinations, payment will be effected as per number of candidates on the examiners' sheets. The payment for the Listening Comprehension is per session.
3. Examiners will be assigned a number of candidates chosen randomly from among applicants.
4. Selected examiners must attend a briefing session before the examinations. Failure to do so will automatically lead to the exclusion of the examiner from the panel.

The **MATSEC Main/First and Supplementary/Second 2019** timetables can be accessed at:

<https://www.um.edu.mt/matsec/assessment/timetables>

Thank you.

Dario Pirotta
MATSEC Director