



PhD FAQs

How to apply for a PhD in Engineering

A general overview of the different research areas offered by the Faculty of Engineering is available on the Faculty of Engineering website: <https://www.um.edu.mt/eng/ourresearch/>
You may also contact any academic member of staff from the Faculty, for more information on preparing a proposal relating to specific PhD research topics, and available opportunities for funding. The documents which new PhD applicants are required to provide are listed in the following link:

https://esims.um.edu.mt/esims/sits.urd/run/siw_ipp_lgn.login?process=siw_ipp_enq&code_1=PHDCOURSES

All new applicants are to always provide a Bench Fees Approval Form, even if no bench fees are due. If so, a zero should be entered and all parties are to sign the form. The form may be accessed [here](#)

Information with regards to submitting a PhD research proposal

Please refer to the Guidelines for Submitting a Proposal for Doctor of Philosophy, available from the [Faculty of Engineering Information for MPhil and PhD students tab](#) when writing a PhD proposal.

Information about yearly fees, funding and scholarships

Doctoral School website: <https://www.um.edu.mt/doctoralschool/feesfunding>

Scholarships: information is available on the following website: <https://www.um.edu.mt/study/feesfunding/scholarships/> and further queries may be sent on scholarships@um.edu.mt

Applicants with qualifications from international institutions

You may visit the Doctoral School website, which provides information about what your PhD journey will be like once you enrol for your doctoral studies:

<https://www.um.edu.mt/doctoralschool/>

Please refer to the International Office website on the following link:

<https://www.um.edu.mt/international/students/>

For further assistance, queries may be sent on the following email address:

international@um.edu.mt

Appointment of new supervisor/co-supervisor/advisor

In order to appoint another supervisor, students may send a request consisting of a short 1-page letter, addressed to the Faculty of Engineering Doctoral Committee, with the following details:

- Name and surname
- Faculty and department name
- It is also preferable to include the student's research title

In cases where the proposed supervisory member is a non-resident academic, a copy of his/her CV is to be provided. The CV must include email, postal address, and name of affiliated institution.

Extension/ suspension of studies

This request may be written in the form of a letter with the following details:

- full date when the request is made
- valid reason for the extension/suspension
- exact duration and dates of the extension/suspension (starting with the first day of the month and finishing with the last day of the month)
- endorsement by your principal supervisor

Change in status/ mode of studies

NB: during an extension, students are not allowed to change their status from full time to part time or vice versa (Doctoral School Guidelines, August 2022)

Change in status from full time to part time or vice versa

Students may send a request with the following information:

- full date when the request is made
- date from when the change in status will be effective (always the first day of a month)
- updated [bench fee form](#)
- endorsement by your principal supervisor

Transfer from MPhil to PhD

Regulation 42 states that students must request the Faculty Doctoral Committee in writing to transfer their studies from M.Phil. to Ph.D. level after 12 months and not later than 24 months of full-time study. At least 3 months before this time period (after 12 months and not later than 24 months of full-time study) the student must submit Form 07 (intention to submit form) followed by the transfer report as well.

Upon submission of transfer report on VLE, students are also required to send the following documents via email:

- Form 9, available [here](#)
- Soft copy of transfer report (document originally submitted by student)
- Turnitin digital receipt

It is important for students to be aware of the dates when FDC meetings are going to be held, by liaising with their supervisor.

Submission of PhD thesis

Upon submission of PhD thesis on VLE, students are to also send the following documents via email:

- Form 3, available [here](#)
- Soft copy of PhD thesis (document originally submitted by student)
- Turnitin digital receipt

PhD hard copies

On successful completion of their studies, students shall be required to submit to the Faculty two hard bound copies of the thesis and one copy in digital format within six weeks from the publication of their result. The Degree shall not be conferred on students who do not comply with the provisions of this bye-law.