Sample PharmTech - SUBMISSION OF COMPUTER PRESENTATION

BSc (Hons) Pharmaceutical

Technology ATTENTION THIRD YEAR

STUDENTS PHR 3601 - PROJECT

SUBMISSION OF COMPUTER PRESENTATION

Students are requested to prepare a 10 minute oral presentation for the Annual Pharmacy Symposium. You are requested to prepare a Microsoft® PowerPoint presentation and to hand in **one** copy of the presentation as pdf on your respective VLE Area**.**

Guidelines for preparing audiovisual aids:
1. The presentation should be handed in as Microsoft® PowerPoint.
2. Use simple fonts such as Arial or Times New Roman. Minimum font size of 24, double spacing and bold type.
3. Use a dark background and do not use more than four colours per slide.
4. Use upper and lowercase letters rather than all uppercase.
5. Each slide should contain only one main idea, table or figure.
6. Do not write more than 6-8 lines per slide and use the **middle area** of the slide.
7. Use phrases rather than complete sentences.
8. Round numbers to the nearest whole numbers.
9. Limit tables to 5 rows and 6 columns.
10. In graphs label X and Y axes.
11. Provide headers for tables, figures, graphs. References should be inserted consecutively as footnotes on the respective slide. Avoid a final slide with a list of references. References should be according to the International Committee of Medical Journal Editors Uniform Requirements for Manuscripts Submitted to Biomedical Journals. Please refer to: https://www.nlm.nih.gov/bsd/uniform_requirements.html
12. Review slides for typographical errors, clarity and sequence.

It is calculated that you should not exceed one slide per minute and therefore ten slides, excluding title slides, is a rough estimate of the number of slides to be attempted.