



L-Università ta' Malta
Faculty of
Medicine & Surgery

Department
of Pharmacy

SUBMISSION OF COMPUTER PRESENTATION

ATTENTION MPharm STUDENTS

PHR 5123 - Dissertation

COMPUTER PRESENTATION

Students are to prepare a 10-minute oral presentation for the Pharmacy Symposium.

Guidelines for preparing audiovisual aids:

1. The presentation should be handed in as PDF.
2. Use simple fonts such as Arial, Calibri or Times New Roman. Minimum font size of 24, double spacing and bold type.
3. Presentation should be structured with the section headers of: Introduction, Aim, Method, Results, Discussion and Conclusion.
4. Use template provided and do not use more than four colours per slide.
5. Use upper and lowercase letters rather than all uppercase.
6. Each slide should contain only one main idea, table or figure.
7. Do not write more than 6-8 lines per slide and use the **middle area** of the slide.
8. Use phrases rather than complete sentences.
9. Round numbers to the nearest whole numbers.
10. Limit tables to 5 rows and 6 columns.
11. In graphs label X and Y axes.
12. Provide headers for tables, figures, graphs.
13. References should be inserted consecutively as footnotes on the respective slide. Avoid a final slide with a list of references. References should be according to the International Committee of Medical Journal Editors Uniform Requirements for Manuscripts Submitted to Biomedical Journals. Please refer to:
http://www.nlm.nih.gov/bsd/uniform_requirements.html
14. Review slides for typographical errors, clarity and sequence.

It is calculated that you should not exceed one slide per minute and therefore as a rough guideline ten slides, excluding title slides, is a rough estimate of the number of slides to be attempted. A notice with instructions for the final submission will be issued.