

BSc (Hons) Pharmaceutical Technology

ATTENTION THIRD YEAR STUDENTS

PHR3601 PROJECT

SUBMISSION OF PROJECT REPORT

The Project Report should be organised in the following format: introduction, method, results, discussion.

Word Limit: 9000 words excluding opening pages, footnotes, references and appendices

PRELIMINARY PAGES Numbered in Roman numerals printed in lowercase

Title Page Title, name of student, year of submission (20XX) and statement: “submitted in partial fulfilment of the requirements of the Degree of Bachelor of Science (Honours) Pharmaceutical Technology”

Dedication Page Optional

Abstract The abstract should be presented as a continuous text with no sub-headings and should be of not more than 350 words.

Acknowledgement Page

Table of Contents

Recommended format:

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List of Tables

List of Figures

List of Appendices (as applicable)

Glossary (as applicable)

List of Abbreviations (as applicable)

REPORT CHAPTERS

Introduction Discuss the literature by developing a critical analysis of background literature. Do not include an exhaustive historical review. Assume that the reader has basic knowledge of the field. Review earlier works which are relevant to the study and emphasize pertinent findings, relevant methodological issues and major conclusions. State the aims and objectives of your project clearly in the closing paragraph of the introduction. Present the specific problem under study and consider:

What is the point of the study?

Methodology Describes data analysis.

Includes information essential for comprehension of method undertaken and for replication of the study.

Results

Summarize data collected and statistical analysis. Briefly state main results or findings and then report data in sufficient detail to justify your conclusions. Discussion of the implication of the results is not appropriate in this chapter. Do not include raw data. Include tables and graphs to present results but do not duplicate data in tables/graphs in text. Tables and graphs should be given a title. In the graphs data has to be shown for each sector. Population included in data collection should be shown in each figure or table title. For graphs label axes.

Discussion

Evaluation and interpretation of implications of analysis and critique. Emphasize validity of conclusions. Discuss limitations and propose recommendations for further study. Discussion should be a comprehensive reflection of the overall reflections obtained and should clearly position your evaluation outcomes in the light of previously published work.

References

Only references cited in the text are included in the list. Cite reference in text with an author – date citation system and list references alphabetically in the references section. The references in the list should be listed in Vancouver style

(https://www.nlm.nih.gov/bsd/uniform_requirements.html).

Appendices

Include questionnaires and scales, instruments used for data collection, informed consent forms, statistical calculations.

Figures/Tables

Captions for tables should be placed on top of the table, while for figures it should be placed below the figure.

If the table or figure was taken from literature, in brackets include the term '*Adapted from:*' (if it was modified) or '*Adopted from:*' (if no modifications were implemented) and the full reference from where it was taken.

Plagiarism

Refer to the University guidelines on plagiarism

https://www.um.edu.mt/__data/assets/pdf_file/0007/436651/UniversityGuidelinesonPlagiarism.pdf

MANUSCRIPT PREPARATION REQUIREMENTS**Margins**

3.50cm (1.38 inches) left

2.50cm (0.98inches) top, bottom, right

Pagination

Preliminary pages carry lowercase roman numerals on right side of page

Numbers start from chapter 1 and continue throughout manuscript including appendices on right side of page

Font

Times New Roman or Calibri; Font size 12

Spacing

Double spacing

Submission

3 spiral bound hard copies and a soft copy containing the Turnitin report and the final version of the project report in PDF format

General Presentation:

- Avoid using underlining
- Keep colours simple and use when necessary
- Where bullets are required, they should be indented and choose the style adopted in this example
- Title of sections should be bold and in Title Case
- Attached sample for Title Page and Chapter Header
- The list of Tables, Figures, Appendices, Abbreviations and the Glossary should be placed **after** the table of contents and **before** Chapter 1

N.B. Students are required to check their work for plagiarism using Turnitin prior to submission of draft to supervisor.