



LABORATORY PRACTICE ETIQUETTE

The Laboratory Quality System of the Department of Pharmacy can be accessed from:
<https://um.edu.mt/ms/pharmacy/quality>

- Read Standard Operating Procedures (SOPs) PHR-001-02: Health and Safety in the Laboratory, PHR-002-01: Good Laboratory Practice and PHR-003-01: Training before commencing practical sessions
- Read relevant Equipment SOPs and Material Safety Data sheets for each practical session
- Document your details in the 'Entry Logbook' on entering the laboratory
- Wear a lab coat and keep it buttoned at all times
- Wear shoes that adequately cover your whole foot and avoid sandals



- Tie long hair
- Do not eat, drink, smoke, chew gum, apply cosmetics or manipulate contact lenses
- Do not run or throw items
- Do not leave bags and other personal belongings near your work station



- Wear gloves when handling chemicals and biological fluids and wash hands well with soap and water after handling
- Wear safety goggles when handling chemicals that can harm your eyes and use fume hood when handling dangerous volatile chemicals
- Be familiar with the safety symbols on the containers of chemicals and store chemicals appropriately
- Report any activities or situations which are considered to be unsafe
- Know the location of the first aid box, eye wash station and fire extinguishers

Call **112** in case of an emergency

