

Request for Exemption from Attendance of Lectures

Academic Year				
Student Information				
Student information				
Name	Student ID Number			
Course & Year	Faculty			
Mobile Number	Email			
Competition / Event Information				
Name of Sport Organisation				
Name of Event or Competition (Please attach a	n official letter from your association indicating your			
participation as well as the dates for which you will be away.)				
Date/s of Absence				
From//	To//			
Sport Organisation Contact Details				
Official's Name:				
Email:	Telephone / Mobile:			

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I am hereby requesting approval of absence from the following:

Lectures / Placements

To be filled in by applicants requesting approval of absence from lectures / seminars / tutorials / placements clashing with international competition.

Study-Unit Code	Name o	of Lecturer/s	Date and Time		
I hereby confirm that all details provided are true and correct.					
Annlicont's Cianatura			Data / /		
Applicant's Signature			Date/		
f/Sport Organisation					
Name in block letters					
Signature			Date//		
Approved by					
Faculty/Institute/Centre/School			Date/		

Guidelines for Applicants

Prior to filling in the *Request for Exemption from Attendance of Lectures* form kindly read through and follow the steps below.

- 1. Ensure you are registered under the Student-Athlete Support Programme (SASP) for the current academic year. Only applications from registered student-athletes will be taken into consideration. If you would like to register please contact SASP administrators on athletesupport@um.edu.mt or telephone 2340 4423.
- Once confirmation of your participation in a competition / event is confirmed please complete this form ensuring that all the required content is filled in correctly and no information is missing.
- 3. The form <u>must be signed</u> by a representative of your <u>sport organisation</u>. The form together with the confirmation letter by your sport organisation must be sent to your Sport Mentor and Faculty Manager or Officer in charge via email.
- 4. Failure to submit this form correctly may result in your absence being taken to be 'without justification' which may affect your progression as stipulated in the General Regulations 1. for Undergraduate or Postgraduate Awards.

October 2024/eb/lectures/ver1