



Proposal Form for Micro-credential Awards

Micro-credentials offer the possibility of providing flexible learning pathways to respond to evolving needs and new developments. At UM we offer a number of possibilities to enable individuals to continue with their learning journey by offering a number of short courses and individual study-units classified as micro-credentials.

*This form is **ONLY** to be used when proposers wish to offer a short course award which includes a number of thematic study-units (new or existing) not exceeding 25 ECTS credits in total.*

Proposals for micro-credential awards need to be accompanied by the relevant study-unit approval forms for any new study-units and costings which need to be worked out by personnel from the Finance Department.

1	Proposed Title of Award	
2	Faculty/Institute/Centre/School	
3	Department/s	
4	MQF Level	
5	Total number of ECTS credits (not exceeding 25 ECTS in total)	
6	Name of Proposer	
7	Proposed Date of Commencement	
8	Mode of Delivery (<i>eg. lectures, seminars, etc.</i>)	
9	Mode of Attendance (<i>part-time evening, part-time day, intensive blocks, online, etc.</i>)	
10	Maximum Number of Students (<i>if applicable</i>)	
11	Pre-Requisite Qualifications	
12	Intended target audience	
13	Rationale <i>Please provide a brief justification for the introduction of the proposed short course and explain how this fits within the overall strategy of the Department.</i>	

14	<p>Course Overview <i>Please provide a brief description of the proposed short course.</i></p>
15	<p>Learning Outcomes <i>This section should outline what the student will be able to do following successful completion of the short course in terms of:</i></p> <ul style="list-style-type: none"><i>a) Subject knowledge and understanding</i><i>b) Intellectual development</i><i>c) Key/transferable skills</i><i>d) Other skills relevant to employability and personal development</i>

Endorsement of Collaborating Faculty/Institute/Centre Board (if applicable)

(a) This proposal has been considered by the Faculty/Institute/Centre Board at a meeting held on _____, and is being recommended for approval.

OR

(b) This proposal, which has been considered at a Faculty/Institute/Centre Board meeting held on _____, is not being recommended for approval for the reasons detailed in the attached report.

Dean/Director
F/I/C _____

Date

PLEASE ATTACH THE ENDORSEMENT OF ANY OTHER COLLABORATING FACULTY/INSTITUTE/CENTRE, IF APPLICABLE

(FOR OFFICE USE ONLY)

Programme Validation Committee

(a) I confirm that all required information has been provided, all the necessary approvals have been given, and that the proposal has been agreed to by the Programme Validation Committee and can be forwarded to Senate for approval.

OR

(b) This proposal has been reviewed by the Programme Validation Committee and is being referred back to the Initiating Faculty/Institute/Centre for the reasons outlined in the attached document.

Chairman, PVC

Date

Senate Decision

Approved

Not approved

Date